

Policy Name	Equal Employment Opportunity
Relevant Policy	CCOS
Applicable to	All Staff, Board Members and Volunteers
Effective Date	May 28, 2013
Date(s) of Revision	May 28, 2013

Policy:

Children’s Center of Surry, Inc. is an equal opportunity employer. No person is unlawfully excluded from consideration for employment or advancement because of race, color, religious creed, national origin, ancestry, sex, age, veteran status, marital status, political affiliation, or physical challenges. All policies of Children’s Center of Surry, Inc. are in accordance with federal, state, and local employment opportunity principles and other related laws. The policy applies not only to recruitment and hiring practices, but also includes affirmative action in the area of placement, promotion, transfer, rate of pay, and termination.

Children’s Center of Surry, Inc. condemns and will not tolerate any conduct calculated to intimidate, harass, or otherwise discriminate against any employees on the grounds listed above by co-workers, supervisors, clients, or vendors. This commitment extends to our policies on recruiting, advertising, hiring, placement, promotion, training, transfer, wages, benefits, termination, and all other privileges, terms, and conditions of employment. Any employee who feels that his or her rights have been violated under this policy should inform his or her immediate supervisor, the Executive Director, or a Board of Directors member on the Personnel Committee.